**John Doe**

<address>| P: 123 456 78910 | johndoe@email.com

**Software Developer - Replace with your title**

**EDUCATION**

**School Name - replace with org name**

Postgraduate Diploma - December 2024

Major in Project Management

Relevant Coursework: Project Risk Management, Advanced Project Management - add more if needed

Bachelor of Commerce - December 2023

Major in Project Management

Relevant Coursework: Quality Management (Quality Control, Quality Assurance) - add more if needed

**Scrum Alliance**

Certified Scrum Master (CSM) – May 2023

Relevant Coursework: Scrum Roles, Scrum Meetings, Scrum Artifacts, Scaling Scrum, Sprint Planning, Agile principles, Retrospectives

**school name High School**

National Senior Certificate – December 2017

Matriculated with a distinction in Mathematics.

Subjects Included: Mathematics, Physical Sciences, Engineering Graphics and Design, Business Studies.

**Technical skills:** Next.js, React, React Native, JavaScript, TypeScript, Python, PHP, TailwindCSS, Firebase, SupaBase, MySql, PostgreSQL, Redux.js, Excel, FlutterFlow, Microsoft Project, Asana, Jira, ClickUp, Trello, CRM, Microsoft Office Suite, PowerPoint, Outlook, Agile project management, Kanban, Project Management Tools, Administration, Calendar Management. - add more or less if needed

**WORK EXPERIENCE** - Be sure to keep experience bullets short, specific, and to the point

**Business name**

Software Developer - May 2025 - current

* Developed, tested, and maintained web and desktop applications using modern programming languages and frameworks
* Collaborated with cross-functional teams to gather requirements and deliver scalable software solutions
* Participated in code reviews to ensure code quality, readability, and adherence to best practices
* Utilized version control systems (e.g., Git) for source code management and team collaboration
* Troubleshot and debugged software issues to improve functionality and performance

**Business name**

Software Developer – February 2024 – May 2025

* Developed, tested, and maintained web and desktop applications using modern programming languages and frameworks
* Collaborated with cross-functional teams to gather requirements and deliver scalable software solutions
* Participated in code reviews to ensure code quality, readability, and adherence to best practices
* Utilized version control systems (e.g., Git) for source code management and team collaboration
* Troubleshot and debugged software issues to improve functionality and performance

\*\***NOTES**\*\*

* try not to repeat the same word in every line. e.g. “Facilitated”, “organized”, “participated”. Use maximum 1 of these words per line PER job title.
* Try to use numbers where you can at least ONCE per job title. E.G. “Acted as lead frontend developer for **5+** concurrent projects”
* Google key words for your desired job title and use these key words as much as you can in your CV. BUT DO NOT SPAM CONTENT.
  + [Use this link for a list of key words](https://www.indeed.com/career-advice/resumes-cover-letters/software-engineering-resume-keywords) for software development

**INITIATIVES (Volunteering)**

**Org name -** 2025

Product Manager

Relevant tasks include: Product strategy, Market research, Requirements gathering, Roadmap planning, cross-functional collaboration, agile development, UX and design, Quality assurance, Performance monitoring, launch and market strategy, Risk management, budget management, product lifecycle management

**org name** - 2025

Founder & Project Manager

Relevant tasks include: Vision and strategy, Leadership, product development, networking, marketing, risk management, brand building, Long-term planning

**ADDITIONAL**

**Technical skills:** React, React Native, JavaScript, TypeScript, TailwindCSS, Redux.js, Next.js, Excel, Microsoft Project, Asana, Jira, Trello, CRM, Microsoft Office Suite, PowerPoint, Outlook, Agile project management, Kanban, Project Management Tools, Administration, Calendar Management.

**Soft skills:** Communication, Adaptability, Problem-solving, Time management, Empathy

**Languages**: English

**Certifications and training:** Certified Scrum Master (CSM), Zero to Full-Stack Hero (Full-Stack Development mentorship), ClickUp Verified Power User